

## Sacred Heart School Council

Tuesday 19<sup>th</sup> September 2021

Present: HW (link teacher) EC JP (Y2), HA CC (Y3), JC EW (Y4), JA FR (Y5), RT AS SK (Y6)

Start time: 12.40

### Item 1 Welcome

- Register
- Introductions by each member
- Congratulations on being elected

### Item 2 Covering key items within the constitution

- Our Purpose - 'why do you think we have a school council?' all pupils agreed with ideas in document
- Membership and Elections - all pupils were elected in class according to details in constitution
- Specific roles/officers - HW explained each role, displayed list on board and gave pupils time to think about which role they would like to put themselves forward for.
- Role of all members - pupils decided this included getting ideas from their class and telling them what was discussed. HW explained they will feedback at approx 3pm on the day of the meeting.
- Meetings - Tuesdays 12.30 -1 in library, reminder to all pupils to be prompt. Older ones to help get younger ones from playground. KSI pupils have permission to go back into class later than usual. Dates to be confirmed.
- Code of conduct - after small group discussion members agreed with items in draft document plus the following additional points
  - No physical contact with each other
  - Don't say no if other people want to talk with you

### Item 3 Election of officers

- HW gave brief explanation of process for election and managing expectations and disappointment if not successful this time.
  - Chair - EW (supported by HW)
  - Vice chair - JP

- Secretary (taking minutes) - FR
- Secretary (delivering paperwork) - HA
- Treasurer (will be rotated) - RT, AS, JA
- Taking register (will be rotated) CC, EC, SK, JC

#### Item 4 Ideas

- HW explained use of 'ideas boxes' in class
- Discussed all ideas members have so far;
  - Race for life
  - Christmas fayre, could be outside if concerns about close contact
  - Coffee morning
  - Bun sales
  - Doing a fun run on a teacher's birthday and they join in
  - Collect food and donate to people

#### Actions

- All members to feedback to their class this afternoon.
- HW to buy ideas boxes and distribute to classes.
- All members to find a space in class to put box and ensure peers know what they are for.
- HW to type up minutes and pass to secretary for distribution to members.
- HW to amend constitution with suggestions and amendments and email to AA for approval.
- All members to bring ideas boxes to next meeting.
- HW to sort badges.

Minutes taken by: HW

Finish time: 1.00

Next meeting: TBC